



ST. LAWRENCE HIGH SCHOOL



A JESUIT CHRISTIAN MINORITY INSTITUTION
Syllabus planner for the Academic Year 2020

SUBJECT: COMPUTER SCIENCE

TERM: FIRST

TEACHER'S NAME: MR SHANE CHRISTENSEN

NO. OF WORKING DAYS: 80

NO. OF PERIODS AVAILABLE: 16

CLASS: 3

SECTION: A,B,C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	HOME-WORK	CLASS-WORK
JANUARY	4	Chapter-1 Working of a Computer System	- Input-Process-Output Cycle -How does a Computer work -Computer Hardware	As instructed in the class.	Questions and Answers to be done from the text.
FEBRUARY	4	Working of a Computer System(continued) Chapter-2 Introduction to Windows 7	-Computer Software -Operating System -Graphical User Interface -Starting a Computer -Exploring the Desktop	As instructed in the class	Exercises (Pages14-16) Questions and Answers to be done from the text.
MARCH	4	Introduction to Windows 7 (continued) Chapter-3 Introduction to MS Word	-More about Icons -Wallpaper and Screensaver -Power modes of a Computer - MS Word -Starting MS Word	As instructed in the class	Exercises (Pages28-29) Questions and Answers to be done from the text. Practical Classes
APRIL	4	Introduction to MS Word(continued) Revision of First Term syllabus	-Exploring MS Word Window -Tabs in MS Word -Creating a document, saving, editing, moving, changing, copying of text Revision of First Term syllabus	As instructed in the class	Exercises (Pages50-52) Practical Classes Revision of First Term syllabus

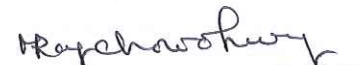
Teachers are requested to prepare a LESSON PLAN for each Lesson to be taught. The Lesson plans are to be submitted along with the monthly planner.

Submitted on: 18/02/2020

Signature of Teacher: 


Academic Co-ordinator:

PRINCIPAL


VICE PRINCIPAL 18.2.2020



ST. LAWRENCE HIGH SCHOOL



A JESUIT CHRISTIAN MINORITY INSTITUTION
Syllabus planner for the Academic Year 2020

SUBJECT: COMPUTER SCIENCE

TERM: SECOND

TEACHER'S NAME: MR SHANE CHRISTENSEN

NO. OF WORKING DAYS: 100

NO. OF PERIODS AVAILABLE: 20

CLASS: 3

SECTION: A,B,C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	HOME-WORK	CLASS-WORK
MAY	-	-	-	-	-
JUNE	3	Second Term begins Chapter-4 The Internet- An Introduction	-What is the Internet -Advantages & Disadvantages -Common terms, opening a website	As instructed in the class	Questions and Answers to be done from the text
JULY	4	The Internet- An Introduction(continued) Chapter-5 More on MS Paint Scrapbook	-Safety tips, Responsibilities, Uses -Starting MS Paint -Parts of MS Paint Window - Type and edit a paragraph in MS word and paste it in the scrapbook	As instructed in the class	-Exercises (Pages62-63) -Practical Classes -Students will be asked to type a few lines in MS word and edit them, print it out and paste it in their scrapbook
AUGUST	4	More on MS Paint(continued)	-Polygon, Pencil, Airbrush, Text tools -The Color boxes -Making your own color -Callout feature -Selecting an image -Cut, Copy, & Paste	As instructed in the class	Questions and Answers to be done from the text. Exercises (Pages84-85) Practical Classes

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SEPTEMBER	4	Chapter-6 File Management- Organisation of files and folders Scrapbook	-Windows Explorer -Creating a new folder - Draw and paint a house in MS Paint using shapes tool.	As instructed in the class.	-Practical Classes -Students will be asked to draw and paint a house using the shapes tool in MS paint, take out a printout of it and paste it in their scrapbook
OCTOBER	2	File Management- Organisation of files and folders	-Creating a new file -Saving a new file -Opening an existing file or folder -Desktop Gadgets	As instructed in the class	Questions and Answers to be done from the text. Exercises (Pages94-95)
NOVEMBER	3	Revision of Chapters 1 and 2(first term) and Second Term syllabus	Revision of Chapters 1 and 2(first term) and Second Term syllabus	As instructed in the class	Revision of Chapters 1 and 2(first term) and Second Term syllabus
DECEMBER					

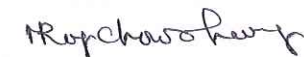
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