Subject: Computer Science   Class:4-A,B,C   F.M.:60

Duration: 2hr   Date: 03/11/18

Marks will be deducted for untidy work, spelling mistakes and work not done in a systematic manner.

Group – A

1. True or False:- (Copy the full sentence)   1x5=5

   a) Pressing the F5 key displays your presentation from the beginning-

   b) In the word Internet, the word net means online-

   c) Yahoo.com is a search engine-

   d) MS Power Point 2010 saves file with an extension .pptx-

   e) The short cut key to add a new slide is CTRL+ A-

2. Fill in the blanks :-(Copy the full sentence)   1×5=5

   a) The mail button of Internet Explorer allows you to send, receive and view _____.

   b) WWW is an acronym for _____.

   c) A presentation is a collection of _____.

   d) _____ tab displays the text in the presentation.

   e) The keyboard shortcut for Italics is _____.

3. Match the following:- (Copy the full sentence)   1×5=5

   a) Hyperlink   1. Insert a new slide.

   b) Search Engine   2. Internet Explorer.

   c) Web Browser   3. Primary Memory.

   d) RAM   4. www. Google.com.

   e) Ctrl + M   5. Collection of web pages.

Group – B

4. Answer the following questions: - (20)

     i. What is the full form of HTML? What does the Stop button do in the Toolbar option in the Internet Explorer?   1+1=2

     ii. What is a Blank Presentation?   2

     iii. What is The History button used for?   2

     iv. What is a Quick Access Toolbar?   2

     v. Explain them-   1+2=3

       a) Search Engine.   b) Website.

     vi. Define Place holders. What is Clip Art?   1+2=3

     vii. What is an Indent? What is Line Spacing?   2+1=3

     viii. Name 3 types of View buttons of the MS Power Point Screen.   3

Group – C

5. Answer the following questions:- (25)

I. Describe the following:-   2+2=4

     a) Modem.   b) ISP.

II. What is a Web Browser? Write four names of the menu on the Toolbar option in the Internet Explorer.   2+2= 4

III. What is MS Power Point? Which suite is Power Point a member of?   3+1=4

IV. Explain them:-   2+2=4

     a) A Slide.   b) Data.

V. What is a Presentation? What is the keyboard shortcut to Save a new presentation?   3+1=4

VI. What is the Internet? What are the requirements for an Internet Connection?   2+3=5

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Marks will be deducted for untidy work, spelling mistakes and work not done in a systematic manner.

Group – A

1. True or False:- (Copy the full sentence)   1x5=5

   a) Pressing the F5 key displays your presentation from the beginning- True

   b) In the word Internet, the word net means online- False

   c) Yahoo.com is a search engine- True

   d) MS Power Point 2010 saves file with an extension .pptx- True

   e) The short cut key to add a new slide is CTRL+ A- False

2. Fill in the blanks:-(Copy the full sentence)   1×5=5

   i. The mail button of Internet Explorer allows you to send, receive and view <u>email</u>.

   ii. WWW is an acronym for <u>World Wide Web</u>.

   iii. A presentation is a collection <u>slides</u>.

   iv. <u>Outline</u> tab displays the text in the presentation.

   v. The keyboard shortcut for Italics is <u>Ctrl +I</u>.

3. Match the following:-   1×5=5

a) Hyperlink	1. Insert a new slide.	E)
b) Search Engine	2. Internet Explorer.	A)
c) Web Browser	3. Primary Memory	D)
d) RAM	4. www. Google.com	B)
e) Ctrl + M	5. Collection of web pages.	C)

3. Answer the following questions:- (20)

    i. What is the full form of HTML? Name the keyboard shortcut to insert a new slide in your presentation? 1+1=2

    Ans-The full form of HTML is Hyper Text Markup Language. The shortcut key to insert a new slide is Ctrl +M.

    ii. What is a Blank Presentation? 2

    Ans-A Blank Presentation is a simple and a good template to use when you first start to work with MS Power Point.

    iii. What is The History button used for? 2

    Ans- The History Button gives you history of the pages that you visited at a particular time.

    iv. What is the Home button used for? 2

    Ans- The Home button takes you to the index or first page of a website of the browser.

    v. Explain 1+2=3

    a) Search Engine.

    Ans- A Search Engine is a website that that helps in finding information on any topic on the internet.

    b) Website.

    Ans- A website is a collection of related webpages. Every websites has its own identity called its Website Address.

    vi. Define Place holders.What is Clip Art? 1+2=3

    Ans- Placeholders are the containers in layouts that hold content such as text, tables, charts, graphics, movies, sounds and pictures.

    Clipart is a gallery of ready-made graphics.

    vii. What is an Indent ? What is Line Spacing? 2+1=3

    Ans-Indent is the blank space inserted between a line of text and the page margin.

    Line Spacing is the space between a pair of lines in a paragraph.

    viii. Name 3 types of View buttons of the MS Power Point Screen 3

    Ans- The three types of view buttons are Normal view, Slide Sorter view and Reading View.

3. Answer the following questions:- (25)

I. What is a Web Browser? Write four names of the menu on the Toolbar in the Internet Explorer.

2+2= 4

Ans- A Web Browser is a special software that helps us to browse the Internet. It allows a user to access Websites, view web pages and follow the hyperlinks.

The four names of the menu on the Toolbar in the Internet Explorer are Back, Home, Search and History. (Forward, Stop, Refresh, Mail, Address Bar or Help.)

II. What is MS Power Point. Which suite is Power Point a member of? 3+1=4

Ans- MS Power Point is one of the applications in Microsoft Office suite that enables you to present your ideas and views through audio-visual aids. It is a Presentation Graphics Software which create presentations using text, pictures, drawing and sound.

Power Point is one the applications in Microsoft Office suite.

III. Explain them:- 2+2=4

a) A Slide.

Ans-When we create a presentation, we divide the entire information into various parts.

Each of these parts is presented in a separate page and these pages is called a Slide.

b) Data.

Ans-Unorganised facts that need to be processed is called Data.

IV. Describe the following:- 2+2=4

a) Modem.

Ans- Modem or Modulator Demodulator is a hardware equipment which enables a computer link to the net and send/receive information using a telephone line.

b) ISP.

Ans-Internet Service Provider or ISP is a company which provides internet access to its customers. Examples- Airtel, Tata, MTNL etc.

V.   What is a Presentation? What is the shortcut to Save a new presentation?   3+1=4

Ans- When we explain a new idea or concept to a person with the help of certain tools such as charts, diagrams, pictures and sounds, it is called a Presentation. The purpose of the presentation is to make the person understand, in an effective manner.

To shortcut save a new presentation is Ctrl + S.

VI.   What is the Internet? What are the requirements for an Internet Connection.   2+3=5

Ans- In the word Internet, Inter comes from the word International and net refers to the Computer network. It is a communication system that connects Computer and networks all over the world. It allows all users to share information and connect with other.

The first thing you need to access the Internet is a Computer or a computer like device. The next requirement is the Modem, You also need an Internet Service Provider.