



**ST. LAWRENCE HIGH SCHOOL**  
27, Ballygunge Circular Road, Kolkata 700019  
Session Plan/ Syllabus Coverage for the Academic Year 2026-2027



Name of the Subject Co-ordinator: Mrs. Varisha Khanam

Subject: COMPUTER

TERM: FIRST

Name of the Book: Let's Start with Windows 10[LSWW]

No. of working days: 61

No. of periods available: 24

CLASS: VI

SECTIONS: A, B, C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	CLASSWORK	TEACHING AIDS
APRIL	06	<u>1<sup>st</sup> Term Begins</u> CHAPTER 1 MORE ABOUT COMPUTER LSWW PAGES 9-17	<ul style="list-style-type: none"> <li>Types of computers</li> <li>Computer language</li> <li>Computer capabilities</li> <li>Limitations of computers</li> </ul>	<ul style="list-style-type: none"> <li>Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW : Ch 1 Page 15-17]</li> </ul>	<ul style="list-style-type: none"> <li>Demonstration of various components of a computer</li> </ul>
MAY	04	CHAPTER 2 FILE EXPLORER LSWW PAGES 18-32	<ul style="list-style-type: none"> <li>Components of file explorer</li> <li>Different types of views</li> <li>Organizing file and folder in File Explorer</li> <li>Arranging files and folders</li> <li>Moving and resizing a window</li> <li>Picture tools and file format</li> </ul>	<ul style="list-style-type: none"> <li>Demonstration of file arranging</li> <li>Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW : Ch 2 Pages 30-32]</li> </ul>	<ul style="list-style-type: none"> <li>Chart activity: Classification of files and folders and arranging them</li> </ul>
JUNE	06	CHAPTER 5 INSERTING TABLES IN MS WORD LSWW PAGES 63-75	<ul style="list-style-type: none"> <li>Inserting tables</li> <li>Inserting and deleting rows and columns</li> <li>Formatting, styling and editing tables</li> <li>Inserting pictures</li> <li>Simple calculation in tables</li> </ul>	<ul style="list-style-type: none"> <li>Live demonstration using MS-Word</li> <li>Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW : Ch 5 Pages 73-75]</li> </ul>	<ul style="list-style-type: none"> <li>A group activity to discuss real life application of tables in MS Word</li> </ul>
<b>SYLLABUS FOR UNIT TEST 1: CHAPTER 1 MORE ABOUT COMPUTERS</b>					
JULY	08	CHAPTER 6 ENRICHING MS POWERPOINT 2016 LSWW PAGES 76-92	<ul style="list-style-type: none"> <li>Inserting and formatting pictures, SmartArt, Bullets and numbering</li> <li>Creating photo album</li> <li>Editing theme, background, audio, video</li> <li>Animation and transition (custom animation)</li> <li>Action buttons and sharing</li> </ul>	<ul style="list-style-type: none"> <li>Live demonstration using MS-PPT</li> <li>Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW : Ch 6 Pages 90-92]</li> </ul>	<ul style="list-style-type: none"> <li>A group activity to discuss real life application of CREATIVE presentation in MS POWERPOINT</li> </ul>

Teachers are requested to prepare a LESSON PLAN for each topic month wise. Kindly mention the chapters included for Terminal Examinations.

Signature of the Co-Teachers: 1. Varisha Khanam  
VARISHA KHANAM 2. P. Datta  
PARTHA DATTA

Submitted on... 20/04/2026

PRINCIPAL:

*[Signature]*

Academic Coordinator:

*Chaitali Roy*

VICE PRINCIPAL:

*[Signature]*



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Name of the Subject Co-ordinator: Mrs. Varisha Khanam

Subject: COMPUTER

TERM: FIRST and SECOND

Name of the Book: Let's Start with Windows 10

No. of working days: 61,36+42(1<sup>st</sup> term+2<sup>nd</sup> term)

No. of periods available: 9+16

CLASS: VI

SECTIONS: A, B, C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	CLASS WORK	TEACHING AIDS
AUGUST	08	COMPUTER LAB EXAM 24.8.2026-28.8.2026 REVISION OF 1 <sup>ST</sup> TERM	LAB EXAM: INSERTING TABLES IN MS WORD (LAB EXAM DATES ARE SUBJECTED TO CHANGE)	LAB ACTIVITY + REVISION	LAB ACTIVITY + REVISION
SEPTEMBER	01+03	1 <sup>ST</sup> TERM INTERNAL EXAM BEGINS FROM 17.8.26 2 <sup>nd</sup> TERM BEGINS CHAPTER 7	SYLLABUS OF FIRST TERM: CHAPTERS 1, 2, 5, 6	REVISION, EXAM CONTINUES	REVISION, EXAM CONTINUES
OCTOBER	06	CHAPTER 7 INTRODUCTION TO HTML LSWW PAGES 93-101	<ul style="list-style-type: none"> <li>Definition, features and working of HTML</li> <li>Basics and structure</li> <li>Superscript and subscripts</li> <li>Create, save and view HTML document</li> </ul>	<ul style="list-style-type: none"> <li>Live demonstration of web pages</li> <li>Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW : Ch 7 Pages99-101]</li> </ul>	<ul style="list-style-type: none"> <li>A group activity to discuss real life application of creating and viewing of a webpage using HTML document in notepad</li> </ul>
<b>UNIT TEST 2 SYLLABUS: CHAPTER 7 INTRODUCTION TO HTML</b>					
NOVEMBER	07	CHAPTER 8 INTRODUCTION TO CODING LSWW PAGES 102- 107	<ul style="list-style-type: none"> <li>Definition and explanations of coding</li> <li>Understanding syntax</li> <li>Algorithm</li> <li>flowchart</li> </ul>	<ul style="list-style-type: none"> <li>Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW : Ch 8 Page105-107]</li> </ul>	Understanding coding with simple live examples and flowcharts

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VARISHA KHANAM

2. *P. Datta*  
PARITHA DATTA

Submitted on: *20/04/2026*

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VICE PRINCIPAL : *[Signature]*



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Name of the Subject Co-ordinator: Mrs. Varisha Khanam

Subject: COMPUTER

TERM: SECOND

Name of the Book: Let's Start with Windows 10

No. of working days: 42,58

No. of periods available: 17

CLASS: VI

SECTIONS: A, B, C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	CLASS WORK	TEACHING AIDS
DECEMBER	06	CHAPTER 9 MORE ABOUT SCRATCH LSWW PAGES 108-124	<ul style="list-style-type: none"> <li>• Element and block in sprite editor</li> <li>• Working with Tabs, toolbars, scripts, sprites and commands</li> <li>• Sensing input and its execution</li> </ul>	<ul style="list-style-type: none"> <li>• Live demonstration using Scratch</li> <li>• Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW ch 9: page 122-124]</li> </ul>	Lab activity for students to explore their imagination and create projects in scratch.
JANUARY	08	CHAPTER 11 MORE ON INTERNET LSWW PAGES 136- 148 <b>COMPUTER LAB EXAM</b> Begins from 27.1.2027	<ul style="list-style-type: none"> <li>• Working with emails</li> <li>• Adding contacts and groups, to find people online</li> <li>• Attaching and opening files</li> <li>• Uses of internet: e-greeting, google drive, blog, podcast</li> </ul>	<ul style="list-style-type: none"> <li>• Drawing charts</li> <li>• Tick the correct answers, Fill in the blanks, State True or False, Short &amp; Long answer type questions [LSWW ch 11: page 146-148]</li> </ul>	Revision of HTML for Lab Activity [NOTE: LAB EXAM: create web page using html (LAB EXAM DATES ARE SUBJECTED TO CHANGE)]
FEBRUARY	03	<b>2<sup>ND</sup> TERM INTERNAL EXAMS</b> BEGIN on 4.2.2027	SYLLABUS OF THE SECOND TERM: LSWW CHAPTERS 7,8,9,11. REPEAT CHAPTER 1 & 2 FROM 1 <sup>ST</sup> TERM	REVISION OF THE SYLLABUS	REVISION OF THE SYLLABUS
MARCH	00	Correction work continues	Correction work continues	Correction work continues	Correction work continues

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VARISHA KHANAM 2. P. Datta  
PARTHA DATTA Submitted on: 20/04/2026

PRINCIPAL: [Signature] Academic Coordinator: Chaitali Roy VICE PRINCIPAL: [Signature]